Meeting Minutes Thursday, March 3rd 2016

Psychology is looking for support to purchase scantron software that will enable all multiple choice test results to be immediately encoded into a data file for analysis. This will enable item analysis to be performed on exams, allowing instructors to decipher good questions from bad questions and improve exams over time.

* If any department is willing to contribute, they may contact Nate in Psychology.
* Nate will pass along the flier advertising the software and its cost.
* Dr. Hilwig will bring the issue up with IT Governance to see if any funds are available.
* It is a possibility that they may be able to apply for the grant next year.

The issue of training and following up needs for grant recipients was discussed.

* Specifically, the Art department, after receiving a grant award two years ago, are finding that using the new technology is more difficult than anticipated.
* The representative from Art explained that the 3-D printer often needs servicing and some functions require training.
* As a result, the Art department requested additional grant money to fund training. The grant currently does not approve additional servicing or training for any new technology.
* The committee agreed, after discussion, to continue the policy that only software and hardware will be funded, not servicing or training. We will add to the grant application an expanded statement explaining that servicing and training will be the responsibility of the grant recipient and the department and will not be funded by the FTAC grant awards.

FTAC Grant Awards

* After discussion, the committee decided to fund the following grant amounts:
	+ Theatre $1,685
	+ Business $960
	+ Psychology $995
	+ Library $1,360
* Grants receiving the award will be added to the FTAC website for transparency
* Dr. Hilwig will notify those receiving the grant as well as those not selected this year

Meeting adjourned