Minutes FTAC Meeting

FTAC Grant

* Grant application will need to be updated with dates for the 2017 year

Dissemination Reports

* Need to remind Anthropology and the Library to submit Grant Reports
* Issues with departments not completing reports – primarily HPPE
* Person who applied for grant left the University
* Moving forward, grant will clarify at least one other person who can complete the grant
* The Dept chair will be required to sign off on the grant
* Deadline will be the end of the semester after receiving the grant
* FTAC chair (Stephanie Hilwig) will send an e-mail reminder
* Pictures showing technology in use are a valuable contribution to the dissemination reports
* Departments not submitting a dissemination report once receiving a grant will remain ineligible for future grants for 3 years or until the report is submitted

Meeting adjourned