Adams State University Curriculum Review Committee

Meeting Minutes for 13 April 2015

Business Room 239

Present: Tim Armstrong, Claire van der Plas, Comfort Cover, Nick Saenz, Pat Robbins, Aaron Tuioti-Mariner, and Mary Walsh

Invited guests: Matt Nehring

1. The meeting was called to order at 12 noon.
2. Minutes of previous meeting approved.
3. Discussion of draft guidelines for preparing institutional syllabi. Draft approved pending VPAA’s office / website hosting sample rubrics.
4. Dr Nehring answered the committee’s questions regarding the Mathematical Sciences Program Review. Some very minor changes were recommended and agreed to. The committee approved the portion of the Program Review prepared by Dr Nehring. Due to the timing of the recent change to require external reviewers as part of all program reviews the external review portion is not yet completed. The committee agreed to review that portion in early fall. Final approval withheld pending external review.
5. The meeting was adjourned at 1.10