Pre-Professional Seminar

Professor Grace Young

**Descriptions of Interns’ Responsibilities at Various Agencies**

**Tu Casa**

* **Help victims of domestic violence and sexual assault.** Interns will be expected to work with victims, help with paper work, and will be assigned other important tasks. Interns will also be expected to help educate others on domestic violence.

 ~ Hotline (crisis) training

 ~ Advocacy training

 ~ Statistics

 ~ Grant writing (proposals)

 ~ Client intake

 ~ Restraining orders

 ~ Emergency shelter (providing)

**Center for Restorative Programs**

* **Help victims and perpetrators to reconcile differences.** Interns will be expected to help mediate the reconciliation process. This will include sitting in on debates between the victim and perpetrator. Interns will also be expected to do some paperwork help with every day tasks.

~ Go to court every Monday & Wednesday for

 two/three hours

~ Work with school aged kids at the Alamosa Expelled

 program

~ Conduct mediations with youth of all ages – Have

 several different meetings with them

~ School summits every year

~ Go to different meetings (WRAP meetings, VCF

 meetings, board meetings)

**Department of Social Services - Child Protection Services**

* **Help children to be in the best situations for them.** Interns will be expected to help with casework as well as assisting in house visits. Interns may also be involved in court cases and may have to attend court on certain days.

**Rio Grande Department of Social Services**

 ~ Went on home visits

 ~ Went to juvenile courts

 ~ Went on school visits

I observed what the caseworkers I was with did to help their clients. Accompany caseworkers of child protection team.

**La Gente**

* **Helping families with multiple social problems.** This would include helping families get what they need to live better lives. This may include helping them to find housing, food stamps, or helping to improve their lifestyle. Interns will be expected to be on call.

 ~ Be able to sit in on intakes

 ~ Maybe be able to conduct intakes

 ~ Make home visits

 ~ Learn more about the programs that are available here in

 the San Luis Valley for needy families.

~ Help out with family advocacy

**La Puente**

* **Helping the homeless.** Interns will be expected to work with people who are less fortunate. This will include helping people who are homeless to better their lives. Interns will be expected to do some paper work and be able to work well with other people.

I worked 8–4 every Tuesday for the semester. My day consisted of:

 ~ Cooking lunch for 50

 ~ Answering the phone constantly

 ~ Handing out soap, shampoo, towels, etc.

 ~ Driving around getting donations (donuts, bread)

 ~ Intakes, handing out prescription meds

 ~ I did have to deal with a resident that died on the couch

 upstairs

~ I also had to watch children live at the homeless shelter

**Blue Peaks Development Services**

* Work with developmentally disabled individuals
* **Help those who are mentally disabled.** This program takes on adults who are mentally disabled. Interns will be expected to work well with this population. Interns will also be expected to sit in on group activities.

**12th Judicial Attorney’s Office- Victim/Witness Assistance Program**

* Work with victims.

**Alamosa County Department of Social Services**

* **Helping people get back on their feet.** Alamosa County Department of Social Services helps those in need. This service decides who needs help and how much help should be given. Interns will be expected to be able to take on a small caseload, help with paper work, and assist in any other tasks that may need attention.

**Colorado State Patrol**

* **Ride with Colorado State Patrol officers.** In this internship, students will be expected to ride with the troopers, attend a victim advocate panel, and attend a class on mechanical inspections at accident scenes. The interns will also be able to observe accident scene procedures, observe roadside maneuvers on DUI stops, observe arrests and bookings into jail and detox, and students will also be able to observe dispatch. Interns will also be expected to do some paperwork.

**12th Judicial District --Probation Department**

 ~ Observed court proceedings juvenile/adult

 ~ Entered narratives

 ~ Entered UA results

 ~ Did home visits & interviews with probationer officer

 ~ Met with probationers for monthly visits

 ~ Filled out “terms & conditions” contracts (forms)

 ~ Attended monthly staff meetings

 ~ Supervise probationers

 ~ Sat in on pre–sentence investigation interviews

 ~ Conducted PSI interviews

 ~ Wrote PSI’s

 ~ Worked with icon computer system

 ~ Drug entries

 ~ Narratives

 ~ Level of supervision inventory

 ~ Background checks

 ~ Went to sentencing hearings

 ~ Went to review hearings

 ~ Sat in on juvenile court

 ~ Did house checks

~ Manage a small caseload of law–risk offenders

 ~ Conduct intake interviews & write pre–sentence

 reports

~ Give oral & written reports to the courts regarding

 offenders’ progress

~ Enter offender information into icon computer system

~ Conduct FBI & SWI background checks

~ Visit homes, schools, & workplaces of offenders

**Boys & Girls Club of Alamosa**

 ~ Program assistant – Monitored gym activities such as

 basketball & flag football

~ Allowed to develop my own programs/activities to do on a

 weekly/monthly basis

~ Mentored and counseled youth

~ Monitored game room (pool tables) & teen center

~ Helped children gain understanding (a better one) of

 computers

~ Broke up fights

**San Luis Care Center**

Much time one on one with resident-seniors. Also, there was a lot of paperwork and new forms to be created. I spent a great deal of time doing mental and spiritual assessments along with depression scales.