GECC Meeting #2 (2015-2016) October 21, 2015

Voting Members Present: Jeremy Yeats (HPPE), Mari Centeno (Poli. Sci./HAPPS), Tom Heddleston (Sociology), Chris Adams, Chair (Chemistry), Robert Affeldt (English)

Ex-Officio Members Present: Pat Bryson (Institutional Reporting), Geoff Johnson (Library)

A. Introduction/Approval of Last Meetings Minutes:

Discussion of Assessment and ACT-CAP (decision to move away from ACT-CAP)

Discussion of Alumni Survey data compliled while Stephanie Hilwig was GECC Chair

Discussion of NESSI

Moving forward we will use NESSI and Alumni Survey and not use ACT-CAP (since ACT-CAP is no longer seen as necessary for HLC Accredidation)

Discussion of Policies and Procedures Manual at last meeting revisited

Are we the General Education Coordinating or Curriculum Committee?

According to F. Novotny, we are the Coordinating and NOT the Curriculum Committee

Meeting minutes are approved by a vote of 4-0

B. Discussion of Policies and Procedures Manual

C.A.: Can we get a rough draft together of our Policies and Procedure manual

Discussion of General Education Task Force and its role, and its relation to GECC,

Is the GETC a subcommittee of GECC, will they stay around after the HLC Process?

C.A.: I think the focus of the GECC over the next few months should be on developing our Policies and Procedures Manual

C. Course Proposal Forms

Having standardized and available forms would make the process of proposing courses more user-friendly

M.C.: Could we start with looking at/tailoring the proposal forms used by CRC?

General agreement that using CRC would be a good place to look for proposal forms

B. What would a Policies and Procedures Manual need to contain:

-Membership and Rotation

-Rotation

-Charge

-Ex-Officio (role)

-Accountability

-Mission and Vision

-Provisions against Over-representation

M.C.: SUNY-Fredonia provides a good example

We can get course proposal forms completed and posted

Discussion of need for a firmer handle on what GECC’s mission is

Discussion of how to facilitate drafting the P and P Manual and Course Proposal Forms

P.B.: We should look at the assessment goals of HLC and work towards them

R.A.: We should take the dialogue beyond the clerical role

J.Y.: Volunteers to help R.A. and C.A. with coming up with a programmatic philosophy and M.C. will work with shaping CRC proposal forms

P.B.: Question about GT Pathways and how should we sync up our GE Curriculum with GT Pathways