**CONSTITUTION OF**

**ADAMS STATE UNIVERSITY MODEL UNITED NATIONS**

(Revised November 18, 2015)

# **ARTICLE I**

The name shall be Adams State University Model United Nations (ASUMUN) and shall be recognized as such for all events, activities, and projects supported by the members of the club.

# **ARTICLE II**

It shall be the purpose of ASUMUN to promote interest in the areas of international relations and diplomacy and to increase members’ knowledge of aforementioned areas through participation in conferences and related activities.

# **ARTICLE III**

Members of ASUMUN shall become and/or remain members by completing all requisite documentation and satisfying the requirements of being a member of Adams State University Associated Students and Faculty. The club is open to the entire Adams State University community. All members shall receive *emeritus status* upon graduation. ASUMUN does not discriminate according to race, nationality, gender, creed, or sexual preference.

The privilege of attending conferences is reserved for those members who maintain a GPA of 2.2 or higher and who satisfactorily participate in all preparatory activities including fundraising. A member’s status as officer, or lack thereof, shall have no bearing on his/her selection to the conference team.

# **ARTICLE IV**

The officers and their duties are as follows:

**President** – shall lead members in defining and pursuing the goals and objectives of ASUMUN, conduct meetings, and represent ASUMUN at President’s Council meetings and other ASU functions.

**Vice President** – shall assist the president, fulfill the duties of President in the event of the President’s absence, publicize club events, and organize club paperwork.

**AS&F Representative** - shall represent Model United Nations at AS&F meetings and functions, maintain ASUMUN’s good standing in AS&F, and report back all AS&F matters of concern/interest to ASUMUN. Attendance at all AS&F meetings is mandatory.

**Secretary** – shall take minutes at meetings, distribute those minutes to all members via e-mail or other approved MUN communication channels and maintain club records.

**Treasurer** –shall oversee and keep ASUMUN apprised of all fiscal matters. Shall provide records of the budget and all monetary transactions to the President and Advisor.

**Historian**—shall document all ASUMUN activities, events and honors and maintain ASUMUN’s presence in social media, such as Facebook or other MUN approved formats.

# **ARTICLE V**

The requirements to hold an officer position are as follows:

1. Prior participation in ASUMUN for at least one semester, with the exception of secretary, historian, and AS&F representative
2. Current or prior enrollment in HGP 279 and/or HGP 380, **or** prior participation in ASUMUN for at least 2 consecutive semesters
3. A cumulative GPA of 2.5 or higher

# **ARTICLE VI**

In the event that there are an insufficient number of members eligible to fill all of the officer positions, officers –with the exception of the President—may hold more than one position if they agree to such arrangement. Combined offices may include: VP/Treasurer, Sec/Treasurer, Historian/Sec, Treasurer/Historian, Representative/Sec, Representative/Treasurer, Historian/Representative, etc.

# **ARTICLE VII**

The length of term served by each officer will be one school year.

# **ARTICLE VIII**

Nominations and elections of officers shall be held by a majority of the club members in good standing at the beginning of each fall semester. Officers shall be elected by a simple majority of club members in good standing. In the event of a tie, the faculty advisor will cast the deciding vote.

# **ARTICLE IX**

The advisor(s) shall recommend members of the conference team for the position of Head Delegate to serve as a mentor and point person with regards to all conference-related activities.

A. Members will then cast a vote for one of the recommended persons

B. The person who receives the most votes (regardless of a majority) will be the Head Delegate

C. The term for Head Delegate runs from election through the end of Conference

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# **ARTICLE X**

ASUMUN will hold weekly meetings to discuss international affairs, plan events and prepare for conferences. Extra meetings will be held when necessary. Participation in regional/national/international conferences may be considered in both the fall and/or spring semesters and shall be planned as semi-annual events, if financing and student participation allow. ASUMUN shall also participate in all required AS&F activities.

# **ARTICLE XIII**

ASUMUN will have at least one faculty advisor, who will provide advice, insight, direction and consistency.

# **ARTICLE XIV**

This constitution may be amended at any regular business meeting of the organization by a two-thirds vote of the active membership.

**BYLAWS**

1. A Member in Good Standing is defined as one who is either currently enrolled in GOVT 380 or HGP 279 or who has participated in most (51% or more) of ASUMUN activities and at least 5 ASUMUN meetings. Members must declare “present and voting” during roll call in order to be eligible to vote. Members who are ineligible or do not plan to vote may simply say “present” at roll call.
2. Members who intend to run for an officer position will ideally have the opportunity to shadow the current officeholder for a semester prior to the election.

3. ASUMUN meetings will be governed according to Robert’s Rules of Order

A. The presiding chair reserves the right to apply these rules in the most efficient manner

B. A simple majority of the members shall constitute a quorum for all meetings.

4. Agenda will be available before the designated meeting time

1. If no discrepancies, the agenda is automatically approved
2. Agenda items will be subject to a ten minute time limit, which may be increased with a majority vote

5. Minutes will be posted within one week of the meeting date

A. If no discrepancies, minutes are automatically approved

6. Action items require a majority (50% + 1) of present voting members

A. Voting members may use a proxy vote

B. Proxy votes must be submitted in writing via email

C. Abstentions will be removed from the majority calculation

7. Should the President resign his/her position, the Vice President will assume the duties of the President for the remainder of the semester.

A. An election will be held within two weeks of the start of the following semester

B. In the event that any other member resigns his/her position, the President will appoint an interim to serve for the remainder of the current semester. Elections will then be held in accordance with section 7(A).

8. Dismissal from ASUMUN

A. The current advisor may recommend a member for removal

B. This recommendation then requires a 2/3 vote to be enforced

C. Should a member be dismissed, they may submit an appeal in writing to the current

President. The President may then choose whether or not to recommend Reinstatement

D. Reinstatement requires a 2/3 vote

9. ASMUN will not maintain standing committees

1. Committees will be created on an Ad-Hoc basis
2. Any member in good standing may propose a committee for a specific purpose

10. Amendments to these Bylaws will be treated as an Action Item

1. See section 6 (A-C) for Action Item procedures