



**ASSOCIATED STUDENTS & FACULTY MEETING**  
**2010-2011**

September 26, 2010  
Retreat Minutes

- I. Call to Order 2: 10 pm
- II. Roll Call
  - a. **Present:** *President Chirielsion, VP of Internal Affairs Jefferies, VP of External Affairs Scalley, VP of Finance Salmon, Chief Justice Harlan, Faculty Advisor Daniel, Faculty Advisor Marquez, AS&F Program Assistant Carter, Senator Polster, Senator Martinez, Senator Wilson, , Senator C. Chavez, Senator Reyes, Senator Nottingham, Senator Naas, Senator Pearson, , Senator Bonnstetter, Rep Nicholas, Rep Brownlow, Rep Christensen, Rep Limon, Rep Wohlrabe, Rep Sandavol, Rep Sallee, Rep Kelso, Rep Chaparro, Rep Schlaufman, Rep Cordova, Rep Seybold, Rep Archuleta, Rep Hargis, Rep Nelson, Rep Penland*
    - i. 25/33 *Senator & Representatives 8/8 Executive Board*
  - b. **Absent:** *Senator B. Chavez-E, Senator Jowers, Senator Adams-E, Rep Taylor, Rep Livingston, Rep Clay, Rep Losack, Rep Barela,*
- III. Quorum
  - a. Yes
- IV. Approval of Minutes
  - a. *Yays: Nays: Abs:*
  - b. *No minutes to approve*
  - c. *Senator Nottingham, Senator Naas, Senator Polster, Rep Chaparro arrived late*
- V. Approval of Agenda
  - a. *Yays: Nays: Abs:*
  - b. *No changes were made*
- VI. Executive Reports
  - a. *President-Worked on retreat*
  - b. *VP Internal-worked on retreat*
  - c. *VP External-Quarterlies and Retreat*
  - d. *VP Finance-Budget and Quarterlies*
  - e. *Chief Justice-Club Constitution and Retreat*

**Associated Students and Faculty Senate**

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VII. Old Business

VIII. New Business

- a. ASF101105- Christina Chavez Secretary
- b. Rep Archuleta motioned to approve
- c. Rep Sallee 2<sup>nd</sup>
  - i. Yays:25 Nays: 0 Abs:0

IX. Discussion Items

X. Announcements

- a. 2:20pm Icebreaker- Played President's calling with entire group.
- b. 2:45pm Student Leader Contracts- Mick Daniel
  - i. What does the mission and purpose of AS&F mean to you individually and a group? (write on board each group's thoughts)
  - ii. How is Senate doing?
    - 1. What are we doing well?
      - a. Rep Archuleta, Secretary Chavez, Rep Penland, Rep Nelson, Chief Justice Harlan, Senator Bonnsetter spoke on behalf of groups of 3-4 regarding questions.
    - 2. What can we improve on?
      - a. Would like to see AS&F ran better
      - b. Sign poster as a commitment as student leaders
        - i. Rep Hargis would like a digital copy for Senate
        - ii. Rep Kelso it's nice to be funny once and awhile
- c. 3:19 pm Being a Student Leader – Aaron Miltenberger
  - i. Brief introduction
  - ii. Have you ever been described as a letter
    - 1. A leader is.....
      - a. Words that describe a leader
        - i. Positive, me, fair, confident, charismatic, capable, dedicated, awesome, trustworthy, respectable, patient, willing, motivated, responsible, productive, fun, loyal,
    - 2. Triangle that describes leadership on campus
    - 3. Group worked on Blizzard situation
      - a. Ranked which items were most important
    - 4. YouTube videos

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- a. Guy dancing then others join him
- b. People staring at nothing, then others stop and look
- 5. Repeated what a leader is....
  - a. Different list of words used
    - i. Strong, supportive, Inspiring, Risk taker, Selfless, Helps others succeed, Responsible, Respected, One who has already done what others are doing, Understanding, Advocate, Invites others to lead with him, Set example, Catalyst
  - d. 4:03pm Conflict Resolution and Feedback – Rachele Perez
    - i. Introduction
    - ii. Keeping the Peace Poster (Feedback from entire Senate)
      - 1. Don't ignore conflict
      - 2. Don't exaggerate conflict
      - 3. Don't abandon conflict
      - 4. Don't force yourself in a conflict
      - 5. Don't recycle conflict
        - a. Brain storm problems/conflicts within clubs and senate
          - i. Communication, gossip, dishonesty, taking things personally, taking or not taking responsibility,
    - iii. Giving Feedback
      - 1. Positive vs. Constructive feedback
        - a. Be specific- talk about behaviors
          - i. Give examples
        - b. Watch tone of voice
        - c. Speak for yourself, not others
          - i. Use 'I' statements
            - 1. Examples of 'I' statements
        - d. Do not overload person with a lot of feedback
        - e. Timing/ state of mind
        - f. Ask yourself is this helpful or harmful
          - i. Is it for me or them?
        - g. Start with positive feedback then constructive
          - i. Turned to each other and gave positive feedback
      - 2. Receiving Feedback –give examples
        - a. Use nonverbal communication to show you are listening
        - b. Limit your response to thank you

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- c. Ask clarifying questions if necessary
  - d. Consider it a gift from your Grandma
  - e. If you are making changes based on feedback, ask others how you're doing
  - f. Ask for more meaningful feedback if others are not providing it
- iv. Form groups, one is going to give feedback, one is going to receive, one is going to critique
- e. 4:45pm Budget/ Finance- Craig Salmon
- i. First quarter \$18,902 –all four quarters
  - ii. Requested amount \$ 21,193
    - 1. Cannot fund every request
    - 2. Some clubs are asking for all monies up front, others are breaking it up into different sections
    - 3. Purchase Requisition- ex. Wal-Mart, Official Functions- ex. Sit down and eat
    - 4. Questions
      - a. Some groups are asking funding over several quarters?
      - b. How are we voting on it exactly?
      - c. Amendments
        - i. Go through amendment process
      - d. Is 70% going through all year?
        - i. No, VP of Internal already has percentage number figured already.
      - e. Do all the clubs know how many points they have?
      - f. Are we presenting bills with no funding break down?
      - g. Does PR need to be done prior to buying supplies?
        - i. Yes
      - h. All signatures?
        - i. Club President, club advisor
      - i. What money is going where?
        - i. Club account and AS&F account difference
      - j. Do you have account numbers for Homecoming?
        - i. Craig will email out account numbers
        - ii. \$100 for Homecoming
- f. 4:54pm Communication- Jeni Carter
- i. Play a communication game
    - 1. Character- all in a sinking ship in the middle of the ocean
      - a. Only 5 people are going to survive

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- b. Went over who everyone's character was and what we can take from.
  - g. 5:28pm Committees- Pualani Jeffries, Lisa Chierleison, and Kenny Scally
    - i. Craig- budget committee- look at funding requests, get everything ready for quarterlies
    - ii. Amber- constitutional and investigative committee- don't like how things are run or how things are stated, assist Amber in making revisions to constitution; investigative- takes student concerns and finds the answers
    - iii. Kenny- adhoc committee- for example poster policy, board trustee, higher ed, meeting once a month to go over things
    - iv. Pualani- PR committee- make students aware of AS&F, getting word out about Senate
    - v. Christina- academic committee- plan faculty awards, education policies
  - h. 5:38 pm Constitution- Amber Harlan
    - i. Refer to slide show
      - 1. One bylaw needs to fixed ASAP
    - ii. Email Amber anything that you want to be changed
    - iii. Send an email to everyone with a list of constitutional changes that need to be made.
  - i. ASC Cares Day Project
    - i. Monday- Friday set up in the SUB
    - ii. People are going to Register online so that they may vote
    - iii. During workday Classified Employees, so they are asking us to assist during the day.
    - iv. Email committees and who's in charge. Required to be on a committee.
  - j. 5:45pm Inspiration- Ken Marquez
    - i. Be nice, patient, and having a positive attitude—campus and in Senate meetings.
  - k. 6:00pm Dinner- Rialto
  - l. Closing- Jeni Carter
- XI. Student Concerns
- a. AS&F Shirts
  - b. Stadium Lights were on for 24 hours- Ken responded
  - c. Parking on cul-de-sac
- XII. 7:35pm Adjournment

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